



01 November 2023

Certification Fee Schedule 2023



SUSTAINABLE FIBRE ALLIANCE

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The Sustainable Fibre Alliance (SFA) approves conformity assessment bodies to certification and assurance services against one or more of the Standards within the scope of the SFA program (as defined in the SFA Assurance and Certification Manual). The Conformity Assessment Body is charged the following fees by the SFA, which are further detailed in the next section: [Fees](#). These fees are essential for the SFA to continue to provide high-quality support to CABs in a timely fashion.

- a. an approval fee for each scope covered;
- b. An annual licensing fee;

This fee schedule is effective 01 November 2023. All agreements with CABs signed on or after this date are subject to these fees.

Fees

1. Approval Fee

- 1.1 When a conformity assessment body applies to the SFA to be licensed to certify against the Sustainable Cashmere Standard, they shall pay a fee in accordance with the following schedule:
 - a. £5,500 GBP for the CAB's first accreditation scope for an SFA Standard and £2500 for each additional accreditation scope for an SFA Standard;
 - b. £2,500 GBP for each accreditation scope issued to another Standard recognised by the SFA, where the other Standard is used in lieu of an SFA Standard.
 - c. £1,000 GBP for each accreditation scope issued to another Standard recognised by the SFA, where the other Standard is used alongside an equivalent SFA Standard as defined in the SFA Assurance and Certification Manual.

2. Annual licensing fee

- 2.1 Each Conformity Assessment Body that is accredited to the SFA Sustainable Cashmere Standard shall pay an annual Accreditation Fee for each scope in accordance with the following schedule:
 - a. £2,000 GBP for the first accreditation scope;
 - b. £1,000 GBP for each additional accreditation scope.
- 2.1.1 Annual fees only apply for SFA Chain of Custody when it is the only accreditation scope.

Invoicing and Payment Terms

1. Invoicing Schedule

- 1.1. The SFA invoices applicant CABs for 30% of approval fees upon receipt of the CAB's application. The remaining approval fees are invoiced upon tentative acceptance of the Conformity Assessment Body's application, and for Application Fees upon signing a Conformity Assessment Body Contractual Agreement.
- 1.2. The SFA invoices each approved conformity assessment body for annual licensing fees on the anniversary of their approval.

2. Payment Terms

- 2.1. Payment for all invoices is due upon receipt.
- 2.2. If payment is not received, the SFA may take the following actions:
 - a. 30 days past due: Email follow up to Conformity Assessment Body;
 - b. 60 days past due: Email follow up to Conformity Assessment Body, including top Conformity Assessment Body management;
 - c. 90 days past due: Request suspension of accreditation until payment is received; and
 - d. 120 days past due: Revoke Conformity Assessment Body contractual agreement with the SFA;
 - e. If a Conformity Assessment Body consistently does not pay in a timely manner, the SFA may take any of the actions identified in 2.2 beginning 60 days after an invoice is due.



SUSTAINABLE FIBRE ALLIANCE

Creating a Sustainable Cashmere Value Chain

Sustainable Fibre Alliance (SFA) is a registered charity in England and Wales;
Registered Charity Number 1165742; Company Registration No. 9389265

Contact:
standards@sustainablefibre.org