



Conformity Assessment Body (CAB) Agreement

This Agreement commences from the dd/mm/yyyy and is between the Sustainable Fibre Alliance (hereinafter called "The SFA") and [company name] (hereinafter called "the CAB"). The purpose of the Agreement is to appoint the CAB as a partner of the SFA for the purposes of carrying out conformity assessments, issuing Certificates of Conformance, and performing other specified tasks related to the certification of products under the SFA's Cashmere Standard Conformity Assessment Scheme (hereinafter called "the Scheme").

It is agreed that:

1. The SFA hereby appoints the CAB to carry out conformity assessments on its behalf in respect of the Scheme, and to award certificates as appropriate.
2. Work shall be carried out in such a way as to ensure strict compliance with the requirements for product certification under the Scheme, and compliance with any other requirements as may be supplied by the SFA to the CAB in respect of a specific company.
3. The SFA will supply all necessary and applicable documents to the CAB, and will keep the CAB advised of alterations or any planned withdrawal as soon as reasonably practicable.
4. The CAB undertakes with the SFA that they will at all times during the continuance of the Agreement:
 - i. Promptly carry out, in a competent and professional manner, compliance and surveillance activities in respect of certificates issued on behalf of the SFA.
 - ii. Use the Scheme as it is published, without any limitations and without any additions or reductions.
 - iii. Promptly bring to the notice of the SFA, any information received which is likely to have an impact in respect of the Scheme.
 - iv. Observe all directions and instructions given by the SFA in relation to the operations of this Agreement.
 - v. Do nothing to detract from the reputation of the SFA.
 - vi. Prepare and maintain full and proper records of all work carried out on behalf of the SFA, and promptly supply details of all such work to the SFA on request.
 - vii. Not disclose to any other party information obtained in the course of the CAB's work for the SFA, following all appropriate privacy and data protection requirements as set out by law or by the SFA.
 - viii. Promptly bring to the notice of the SFA any issues of conflict of interest, including prior or



proposed consultancy or training involvement, in any firm with which the SFA may require the CAB to work under the terms of this Agreement.

- ix. Promptly pay the appropriate fees to the SFA as determined by the SFA schedule of fees, as set out in the Certification Fee Schedule (SCS-017-01.0-EN).
5. This Agreement shall be governed by and construed in accordance with UK law. Any dispute which may arise at any time hereafter between the SFA and the CAB regarding the true construction of this Agreement or the rights and liabilities of the parties hereto, shall be referred to the decision of a single arbitrator in the UK to be agreed upon between the parties.
6. The CAB agrees to comply with the applicable requirements of ISO 17065 as set out in the SFA Approval Procedure and Requirements for Conformity Assessment Bodies (SCS-015-02.2-EN).
7. This Agreement may be terminated, at any time, by either party, upon giving three months' notice to the other. In the event of either party failing to fulfil its obligations under the terms of this Agreement, this Agreement shall be terminated within one month of written notice of such failure.

Signed on behalf of the Conformity Assessment Body
Date

Signed on behalf of The SFA
Date