

SFA GROUP MEMBERSHIP APPLICATION FORM

SECTION 1: INDIVIDUAL ORGANISATION INFORMATION

All organisations in the group applying for membership should complete a copy of this section

Registered Company/Trading Name:

Registered Company Number:

Brand Name (if applicable):

Website URL:

Full Address:

Postal/Zip Code:

Country:

Region:

ABOUT YOUR BUSINESS

Which stages of the cashmere supply chain does your business encompass? (Please indicate all that apply.)

<input type="checkbox"/>	Fibre Agent	<input type="checkbox"/>	Washing / Scouring	<input type="checkbox"/>	Dehairing
<input type="checkbox"/>	Dyeing	<input type="checkbox"/>	Carding and Teasing	<input type="checkbox"/>	Spinning
<input type="checkbox"/>	Weaving	<input type="checkbox"/>	Knitting	<input type="checkbox"/>	Manufacturing
<input type="checkbox"/>	Retailer	Other/s (please specify):			
<input type="checkbox"/>	Distributer				

PRODUCTION INFORMATION

What is the average annual tonnage your business uses of the following fibres?

Cashmere:	Wool/Merino:	Other/s (please specify):
Camel:	Yak:	

EXISTING LINKS TO OTHER SFA MEMBERS

If you supply to, or buy from, organisations who are already members of the SFA, please list these below

Members you supply TO:	Members you buy FROM:

ANNUAL TURNOVER

What is your total annual turnover (not just that related to cashmere), to the nearest 0.25 million?

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SECTION 2: CONTACT INFORMATION AND COMMUNICATION PREFERENCES

All organisations in the group applying for membership should complete a copy of this section

Lead/Primary Contact	Alternative/Secondary Contact
Name:	Name:
Position:	Position:
Phone:	Phone:
Email:	Email:
Other (e.g. Skype):	Other (e.g. Skype):

COMMUNICATION PREFERENCES

By default, Invoices and related communications will go to the Group Finance Contact given in Section 3. All other essential communications will go to individual Lead Contacts, or to the Alternative Contact if the Lead Contact is unavailable. Non-Finance related essential communications regarding the group as a whole will go to the Group Lead/Alternative given in Section 3. Please indicate who (if anyone) we should send the following communications to:

	Group Lead (only)	Individual Leads	None
Newsletters and Bulletins			
Notifications of upcoming events/opportunities			
External queries referencing your group, or a company/brand within it			

TRANSLATION REQUIREMENTS

Our goal is to be as inclusive as we can be when it comes to communicating with our members and providing you with information. To that end, please let us know if you would like to receive communications in a language other than English. While we cannot guarantee everything will be translated, if there is sufficient demand for a language, we will do our best to ensure key information is available in that language. Please enter any non-English languages you would like to see our documents in below, in order of preference.

<ol style="list-style-type: none"> 1. 2. 3.
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SECTION 3: GROUP INFORMATION

The organisation identified and acting as the Group Lead should complete this section.

Group Lead/Primary Contact	Group Alternative/Secondary Contact
Name:	Name:
Position:	Position:
Phone:	Phone:
Email:	Email:
Other (e.g. Skype):	Other (e.g. Skype):

Group Finance Contact
Name:
Position:
Phone:
Email:
Other (e.g. Skype):

GROUP MEMBERS

Please list all the organisations that are part of your group application (this should include trading/brand names or other aliases)

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The organisation identified and acting as the Group Lead should complete this section: ALL organisations in the group applying for membership should sign and date the Group Lead's copy of this section

SECTION 4: MEMBERSHIP DETAILS

There are two types of membership available: Supporter and Full. Please ensure you have read the Membership Offer document and understood the benefits and limitations of each. Based on your group's combined total annual turnover, our membership fees are as follows:

ANNUAL TURNOVER BRACKET (GBP)	ANNUAL MEMBERSHIP FEE (GBP)	
	SUPPORTER	FULL
under 4 million	1,000	2,000
4 – 6.9 million	2,000	4,000
7 – 9.9 million	3,000	6,000
10 – 109.9 million	5,000	10,000
110 – 209.9 million	7,500	15,000
210 – 309.9 million	10,000	20,000
310 – 409.9 million	12,500	25,000
410 – 509.9 million	15,000	30,000
510 million or over	17,500	35,000

Please also ensure you have read and understood the Terms and Conditions at the end of this document.

YOUR MEMBERSHIP

ANNUAL GROUP TURNOVER BRACKET:

MEMBERSHIP TYPE:

MEMBERSHIP FEE:

YOUR AGREEMENT AND SIGNATURE

By signing this document you confirm that: the annual turnover entered above is correct, and indicative of your group's combined total turnovers; you have read and understood the benefits and limitations of each membership type on offer and wish to join as a group of members of the type entered above; you agree to pay the membership fee entered above, based on your group turnover and membership type, and; you have read, understood, and agree to, the Terms and Conditions of membership at the end of this document.

SIGNATURE AND DATE OF SIGNING	ON BEHALF OF (GROUP MEMBER ORGANISATION NAME)

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ADDITIONAL INFORMATION

Invoicing requirements

If your organisation has specific requirements for submitted invoices, such as Purchase Order numbers, or payment terms that are over 30 days, please make note of these in the box below. You can also submit any guidance documentation along with your membership application.

PAYMENT METHOD

Please make your membership fee payment to the following bank account.
 Note: we can only accept payments in GBP

BANK NAME AND ADDRESS	HSBC, 11 Bridge Street, Warrington, WA1 2EY		
ACCOUNT NAME	Sustainable Fibre Alliance		
SORT CODE	40-45-24	ACCOUNT NUMBER	82569469
SWIFT/BIC	HBUKGB4112F		
IBAN	GB61HBUK40452482569469		

Company Logo

If you would like one or more logos to appear on the SFA's website, communications, and other materials (where appropriate) to represent your group, please include image file/s and any usage guidance with your membership application. By providing us with this information, you explicitly agree to our use of it in these contexts (as limited by any guidance material you may provide).

Please note that in the case of groups, where space is limited only ONE logo (that provided by the Group Lead organisation, if any) will be shown to represent the group.

If you have any questions about completing this form, please contact
membership@sustainablefibre.org for more information.

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TERMS AND CONDITIONS OF MEMBERSHIP

Please make sure all group members have read and understood these terms and conditions before you submit your completed application form.

These terms set out our respective legal rights and responsibilities in respect of your application for SFA membership. By applying for membership, all members of your group agree to be bound by these terms and conditions.

1. The total annual turnover of your business will determine your Membership Fee. The Membership Application form sets out the Fee payable to join the SFA. The Membership Fee and any other fees are payable in advance, either by cheque or bank transfer. An invoice with the agreed amount will be issued electronically to the Finance contact given in the application.
2. Group memberships are available and use the combined turnover of each group member to determine the group's Membership Fee. Groups are defined as a collection of individual entities trading as individuals: only one logo will be presented on the SFA's website to represent the group. Group members are jointly and severally liable for payment of the group's Membership Fee.
3. Membership is for a full calendar year, and is renewed automatically. Should a member not wish to continue at any time, the SFA must be informed, in writing or email (membership@sustainablefibre.org), no less than three calendar months in advance of the renewal date.
4. The SFA reserves the right, in its absolute discretion, to refuse any membership application or rescind membership. In the event that membership is refused, any Membership Fees paid will be refunded to the applicant within 30 days. In the event that membership is rescinded, no refund will be given.
5. Membership is personal to the Member and may not be transferred, sold, or otherwise reassigned. You warrant that you are applying for membership in the course of your business.
6. Membership fees are reviewed periodically, and may be adjusted by the SFA with prior notice to all Members. Any change to Membership Fees will not take effect for existing Members until their next renewal.
7. The list of Members' benefits and services offered by the SFA is provided in the Membership Offer document. The SFA's list of work programmes is indicative and is not intended to be binding on the parties. Members will be notified of any significant changes to work programmes as they occur.
8. The SFA reserves the right to modify these Terms and Conditions at any time. Changes impacting existing Members will be made with at least 3 months prior notice by email or via the Members' Area of the SFA Website. The notice will designate a 'notice period', after which the changes will go into effect. If a Member does not agree with the new Terms, they must cancel their membership within the notice period and with immediate effect; failing to do so will constitute acceptance of the new Terms.
9. The SFA takes its Members' privacy seriously, and is committed to keeping their personal and commercially sensitive information safe. All marketing and references to specific SFA Members in our communications and other materials will require the Member's prior written consent; providing us with a copy of your logo constitutes your written consent for our use of it, in accordance with any usage guidance you may also provide.
10. The SFA complies with the Data Protection Act 1998, and the European Union General Data Protection Regulation (GDPR) 2016.
11. United Kingdom law will apply to this contract.